Liverpool Children's University - Privacy Policy and Statement September 2022

We take you and your student's privacy seriously and are committed to protecting the privacy of any Personal Information you give us, or we collect in order to deliver Children's University on behalf of your school.

Elevate EBP who deliver the Children's University service on behalf of schools in your area are fully compliant with GDPR having the appropriate policies, procedures and working practices in place. The team who delivers Children's University and who process this data are committed to safeguarding and confidentiality.

To provide our service, we (the Data Processor) need to collect certain Personal Information about your students from you (the Data Controller). The requested data is essential for the provision of services. Any Personal Information we collect will be used, processed and shared only for the purposes of delivering Children's University and in ways set out in our agreement with you. This data is stored securely and will not be shared for marketing purposes.

We utilise a database called Evolutive. Data is securely transferred to Alcium Software via File Transfer Protocol and is stored on Alcium Software's servers and held for the time period between receiving the data and uploading the data to the Evolutive system. Once the data has been uploaded to the system, it is removed from Alcium's servers.

Alcium Software are ISO 27001 and Cyber Essentials accredited. Alcium Software use dedicated servers at cloud hosting company Rackspace, where all servers are located in the UK. Evolutive is hosted in a highly secure environment which meets all the technical measures required under GDPR. In addition, Alcium's ISO 27001 accreditation incorporates all the organisational measures in keeping with GDPR.

Elevate EBP are registered with the Information Commissioners Office as a Data Controller, maintaining data protection and confidentiality for all student data and information provided in accordance with GDPR requirements. (Reference Number: Z7215566).

On occasion, we may be required to use some of your student's data in order to secure additional funding for the project; we will always request your permission prior to this being shared.

All data will be held until students reach the end of Year 8, at which stage it will be deleted. This is to ensure that their CU journey can continue into High School if needed.

Our Breach Notification Policy ensures notification is given direct to school within 72 hours of any data breach.

Please note, it is school's responsibility to ensure that parents and carers understand that relevant information will be shared with Liverpool Children's University in order to fulfil our commitment to delivering our service.

If you have any questions about our privacy policy or the information we hold about your school and students, then please contact me at Laura.grigsby@elevate-ebp.co.uk 01513305760 / 07392 870803.

Kindest Regards

Laura Grigsby
Children's University Manager
Head of Education and Learning at Elevate EBP.